



Report Name: \_\_\_\_\_

Data: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Identify **Data Frame(s)** to house the above data:

Lists

Charts

Text Frames

Crosstabs

Repeaters

Identify **Horizontal and Vertical Bands of Information:**

Identify **Page Structure:**

Page Header

Page Body

Page Footer

Identify **Properties** for the different parts of the report:

Ex: Headers will be Bold